

**EL DORADO UNION HIGH SCHOOL DISTRICT
BOARD POLICY**

Certificated Personnel

**ASSIGNMENT
BP 4113**

In order to serve the best interests of students and the educational program, the Governing Board authorizes the Superintendent or designee to assign certificated personnel to positions for which their preparation, certification, experience and aptitude qualify them.

(cf. 4112.2 - Certification)
(cf. 4112.21 - Interns)
(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)
(cf. 4112.23 - Special Education Staff)
(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the district in accordance with the collective bargaining agreement.

(cf. 4141/4241 - Collective Bargaining Agreement)

Note: Contingent upon state funding, Education Code 44395 provides a \$20,000 award to teachers who have attained certification from the National Board for Professional Teaching Standards and agree to teach for 4 years in a high-priority school, defined as the bottom half of all schools statewide based on the Academic Performance Index.

The Governing Board encourages the assignment of experienced and fully credentialed teachers, including those who have attained National Board for Professional Teaching Standards certification, to schools with the greatest need to improve student achievement.

Teachers shall be assigned to teach core academic subjects in Title I and non-Title I programs in accordance with the requirements of the *No Child Left Behind Act* pertaining to teacher qualifications. *(20 USC 6319, 7801; 5 CCR 6100-6126)*

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)
(cf. 6171 - Title I Programs)

The Superintendent or designee may assign holders of a credential other than an emergency permit, with their consent, to teach subjects outside their credential authorization in departmentalized classes. The Superintendent or designee shall, with the assistance of subject matter specialists, develop procedures to verify the subject matter knowledge of the teacher before any such assignment is made. *(Education Code 44258.3)*

Note: Pursuant to Education Code 44258.9, the County Superintendent of Schools is responsible for monitoring district teacher assignment practices and vacancies, as defined in Education Code 33126, and reporting the results to the Commission on Teacher Credentialing (CTC). In schools and districts likely to have misassignments based on past experience or other information, Education Code 44258.9 requires the County Superintendent of Schools to annually monitor and review assignment practices in (1) schools and districts likely to have problems with teacher assignment and vacancies based on past experience of other available information and (2) schools ranked in deciles 1–3 Academic Performance Index. In all other schools, such review of assignment practices must be on a 4-year cycle. In addition, Education Code 44258.9 requires the County Superintendent to investigate district efforts to ensure that a teacher in an assignment requiring a certificate or training to teach English learners completes the necessary requirements. In counties in which there is a single school district, the CTC is responsible for monitoring teacher assignments.

Education Code 33126 requires that misassignments and vacancies be reported on the School Accountability Report Card and also requires districts to develop procedures by which a parent/guardian can file a complaint related to teacher misassignments or vacancies. See AR and Form 1312.4 – Williams Uniform Complaint Procedures.

Pursuant to Education Code 44258.9, the County Superintendent is required to notify any certificated administrator responsible for a misassignment and advise him/her to correct it within 30 calendar days. The County Superintendent is also required to notify the Superintendent of any district where 5% or more of the certificated teachers in the secondary schools are misassigned, advising him/her to correct the misassignments within 120 calendar days. If a teacher believes he/she has been misassigned, after exhausting any local remedies, to file a written notification with the County Superintendent, who must advise the teacher as to the legality of the assignment within 15 working days.

The Superintendent or designee shall periodically report to the Board on any teacher misassignments or vacancies. He/She shall report to the Board the results of the County Superintendent’s review of district misassignments and vacancies, and shall provide recommendations for remedying any identified issues.

(cf. 1312.4 - Williams Uniform Complaint Procedures).

COMMITTEE ON ASSIGNMENTS

The Superintendent or designee may establish a committee on assignments which may grant approval for the voluntary assignment of full-time teachers to teach one or more elective course outside their credential authorization in an area for which they have special skills or preparation. *(Education Code 44258.7)*

Legal Reference:

EDUCATION CODE

- 33126 School accountability report card*
- 35035 Additional powers and duties of superintendent*
- 35186 Complain process*
- 37616 Assignment of teachers to year-round schools*
- 44225.6 Commission report to the legislature re: teachers*
- 44250-44277 Credentials and assignments of teachers*

44395-44398 Incentives for assigning NBPTS-certified teachers to low-performing schools

44824 Assignment of teachers to weekend classes

44955 Reduction in number of employees

GOVERNMENT CODE

3543.2 Scope of representation (re transfer/reassignment)

CODE OF REGULATIONS, TITLE 5

6100-6126 Teacher qualifications, No Child Left Behind Act

U.S. CODE, TITLE 20

6319 Highly qualified teachers

7801 Definitions, highly qualified teacher

CODE OF FEDERAL REGULATIONS, TITLE 34

200.55-200.57 Highly qualified teachers

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: www.ctc.ca.gov